

**MINUTES OF THE  
LEGISLATIVE PROCESS COMMITTEE**

Friday, June 15, 2007 – 10:00 a.m. – Room W025 House Building

**Members Present:**

Sen. Lyle W. Hillyard, Senate Chair  
Rep. Roger E. Barrus, House Chair  
Sen. Brent H. Goodfellow  
Sen. Peter Knudson  
Rep. Douglas C. Aagard  
Rep. Rosalind J. McGee  
Rep. Ronda Rudd Menlove

**Members Absent:**

Rep. Carol Spackman Moss

**Staff Present:**

Mr. John Q. Cannon, Managing Policy Analyst  
Mr. John L. Fellows, Deputy General Counsel  
Ms. Joy L. Miller, Legislative Secretary

**Note:** A list of others present, a copy of related materials, and an audio recording of the meeting can be found at [www.le.utah.gov](http://www.le.utah.gov).

**1. Call to Order**

Chair Hillyard called the meeting to order at 10:05 a.m.

**MOTION:** Sen. Knudson moved to approve the minutes of the October 17, 2005 meeting. The motion passed unanimously. Sen. Goodfellow and Rep. Aagard were absent for the vote.

**2. Potential Study Items for 2007 Interim**

Mr. Fellows outlined the list of potential study items which were included in the mailing packet. These items include Master Study Resolution Items 227 and 228 regarding legislative session starting dates and reporting to the Legislature by United States Senators from Utah, constituent services, access to legislators, transition to the state capitol, email management for legislators, committee jurisdiction and membership, remote voting, remote / electronic meetings, and electronic vs. paper issues. Mr. Fellows gave a brief explanation of each item.

The Committee discussed the list of proposed items and the following additional issues were raised for possible study and consideration:

- methods to follow-up on constituents' concerns that are delegated to a city, county, or federal entity
- the committee hearing and public comment process (requested by Rep. Ralph Becker)
- the Rules Committee process and balancing the workload of committees
- changing the meeting schedule to accommodate committees with fewer bills
- zero-based budgeting of departments.

Mr. Cannon distributed a copy of Title 36, Chapter 17, Legislative Process Committee. He reviewed the duties of the Committee as outlined in statute.

**MOTION:** Sen. Knudson moved to approve that the Committee meet the third Friday of each month from 10:00 a.m. to noon. No meeting would be held in August. The motion passed unanimously.

**MOTION:** Rep. Barrus moved that the chairs have the authority to prioritize the meeting agendas. The motion passed unanimously.

### **3. General Session Scheduling Issues**

Mr. Cannon distributed a packet of information regarding this agenda item. He briefly discussed the following items included in the packet: "2007 General Session Enrolled Copy S.J.R., "Resolution Amending Utah Constitution," "Memorandum from Kimberly McCollum regarding Legislative Schedules," "2007 Legislative Session Calendar (NCSL)," "NCSL Backgrounder Full- and Part-Time Legislatures," and Holidays Observed by Legislatures (NCSL)."

Mr. Fellows commented that NCSL did a study on how the demographics of the Legislature changed depending on the length of time they are in session. He stated that information could be provided if the Committee determines to study the issue in greater detail.

Chair Hillyard asked that any additional suggestions for committee consideration be given to the chairs or staff. Committee discussion followed. Committee members suggested discussing the length of the general session and the possibility of a break and/or a four-day work week during the general session to allow more time for constituents and family matters.

### **4. Other Items / Adjourn**

Future meeting dates for the Committee will be July 20, September 21, October 19, and November 9.

**MOTION:** Rep. Barrus moved to adjourn until July 20 at 10:00 a.m. The motion passed unanimously. Sen. Knudson was absent for the vote.

Chair Hillyard adjourned the meeting at 11:15 a.m.